



**REPUBLIC OF KENYA
NATIONAL TREASURY**

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Finance – Nairobi
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NATIONAL TREASURY
P O BOX 30007 - 00100
NAIROBI

When Replying Please Quote

Ref. No. CONF/MOF/HRM/2/02/'L'/(109)

17th November, 2017

All Principal Secretaries

The Solicitor General, State Law Office & Department of Justice

The Principal Administrative Secretary, Office of the Deputy President

**The Principal Administrative Secretary, Office of the Chief of Staff and Head
of the Public Service**

The Comptroller of State House

The Inspector General – National Police Service

The Director General, NIS

The Clerk, National Assembly

The Clerk, the Senate

The Chief Registrar, Judiciary

The Auditor General

The Controller of Budget

Regional Commissioners

The Secretaries- County Government

National Council for Persons with Disability

**INTERNAL ADVERTISEMENT FOR VACANT POSTS IN THE NATIONAL TREASURY/
MINISTRIES/ STATE DEPARTMENTS**

Applications are invited from suitably qualified officers serving in the Public Service for the following vacant posts in the National Treasury/Ministries/ State Departments.

| Designation | J/G | No. of Posts | Advert No. |
|---|------------|---------------------|-------------------|
| Assistant Internal Auditor General | 'P' | 67 | 10/2017 |
| Principal Internal Auditor | 'N' | 17 | 11/2017 |
| Assistant Director Supply Chain Management Services | 'P' | 19 | 12/2017 |
| Principal Supply Chain Management Officer | 'N' | 28 | 13/2017 |



**ISO 9001:2008
Certified.**

| | | | |
|--|-----|----|---------|
| Chief Supply Chain Management Officer | 'M' | 19 | 14/2017 |
| Assistant Director, Government Clearing Services | 'P' | 2 | 15/2017 |
| Principal Government Clearing Officer | 'N' | 2 | 16/2017 |
| Chief Government Clearing Officer | 'M' | 2 | 17/2017 |
| Principal Government Clearing Assistant | 'N' | 1 | 18/2017 |
| Chief Government Clearing Assistant | 'M' | 3 | 19/2017 |

Interested and qualified candidates are requested to make their applications by completing one application form PSC 2 (Revised 2016). The form may be downloaded from the Public Service Commission website www.publicservice.go.ke or the National Treasury's website www.treasury.go.ke

Completed PSC2 (Revised 2016) form together with certified copies of applicant's academic/ professional certificates, letter of appointment/promotion to their present grade and Identity Card should reach the **Principal Secretary, National Treasury, P. O. Box 30007-00100, NAIROBI** or be hand delivered in the **Treasury Building, 3rd Floor, Room 332** on or before **15th December, 2017**.

Shortlisted candidates shall be required to produce originals of their national Identity Card, academic and professional certificates and transcripts, letter of appointment to the current substantive post during the interview. In addition they will be required to ensure that the Head of Department's recommendation on PSC 2A (Revised 2016) is forwarded before interview.

Please note that:

- Candidates should not attach original documents to the application form.
- Only shortlisted and successful candidates will be contacted.
- Canvassing in any form will lead to automatic disqualification.

VACANCY NO: 10/2017

MINISTRIES/STATE DEPARTMENTS

ASSISTANT INTERNAL AUDITOR GENERAL, JOB GROUP 'P' - SIXTY SEVEN (67) POSTS

Salary Scale: Kshs.81,940 x 4,100 - 86,040 x 4,300 - 90,340 x 4,510 - 94,850 x 4,750
99,600 x 4,980 - 104,580 x 5,220 - 109,800 p.m.

House Allowance Kshs. 45,000 p.m
Commuter Allowance Kshs. 12,000 p.m.



