

KCB SECURED ASSET BASED FINANCE CAR LOAN

a) Pre – Approval Requirements:

Forwarding letter from the employer signed by the HR, introducing the staff. The letter should state the **Gross pay, Employment terms (permanent/Contract), Net pay and commitment that the loan deduction will be forwarded to the bank**

1. Duly completed application on KCB forms (attached), signed by employer along with the following:
 - **Copy of PIN, ID,**
 - **Driving license, proforma invoice/sale agreement,**
 - **3 months' pay slip,**
 - **Valuation report by AA or Regent Valuers.**
 - **Certified 3 months' salary bank statement if not banking with KCB**
2. Minimum Loan: **Kes 500, 000.00-** Employer can recommend a lower amount but the value of the vehicle must be above the said Minimum.
3. Age of the vehicle - **8 years** and above from the year of manufacture i.e. 2011 upwards
4. Negotiation Fees – 0 %
5. Financing - **100 %**
6. Loan period - **60 months for new vehicles and 48 months for used vehicles.**
7. Total repayments should not exceed 2/3 of basic pay.
8. Interest - 5%

b) Post – Approval Process:

1. Insurance for death and disability - 0.515% of the loan value, this is a risk margin to cover death and disability.
2. Comprehensive vehicle insurance of the car- Insurance cover should be from KCB list of approved insurance firms **done through KCB Bancassurance.**
3. An insurance confirmation form showing that the vehicle is comprehensively insured.
4. Tracking devise to be installed upon approval. Cost to be borne by the applicant. This should be from KCB list of approved Tracking Device firms.

5. An original tracking device certificate showing that the tracking device has been installed for the term of the loan.
6. Joint registration of the log book in the names of the applicant /Bank through NTSA online portal.
7. Give an account that will be used to book the facility and in the same account deposit an amount based on cost of vehicle, to cater for negotiation fees, stamp duty and 10% KRA excise duty.
8. An original invoice from the supplier Addressed to KCB A/C Applicant showing the necessary breakdowns.
9. A personal car loan check-off employer's undertaking (KCB format), duly executed by the employer.