



REPUBLIC OF KENYA

THE NATIONAL TREASURY & PLANNING

FINANCING LOCALLY –LED CLIMATE ACTION PROGRAM

PROGRAM IMPLEMENTATION UNIT

CONSULTANCY SERVICE FOR THE DEVELOPMENT OF ENVIRONMENTAL AND SOCIAL RISK SYSTEMS ASSESSMENT (ESSA) MANUAL

REQUEST FOR EXPRESSIONS OF INTEREST

(INDIVIDUAL SELECTION)

Ref: FLLCoA/PIU/IC/01/2020-2021

Credit No: V 319 – KE

Project ID No: P173065

1. The Government of Kenya (GoK) has received Program Preparatory Advance (PPA) from the World Bank towards the cost of the Financing Locally –Led Climate Action Program (FLLCoA), and intends to apply part of the proceeds for consulting services;
2. The consulting services (“the Services”) include the Development of Environmental and Social Risk Systems Assessment (ESSAR) Manual, to be implemented over a period of 5 months with an expected start date of December, 2020;
3. The detailed Terms of Reference (TOR) for the assignment can be found at the following websites: www.treasury.go.ke/tenders.html or www.tenders.go.ke or can be obtained at the address given below,
4. The National Treasury & Planning (the Client), through its Program Implementation Unit (PIU), now invites **eligible individuals (“Consultants”)** to indicate their interest in providing the services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. However, the description shall be limited to maximum of **30 pages length** of A4 paper, 1.5 spacing, Font Size 12. The Consultants shall be a well-qualified and experienced professional as required and appropriate for completion of the exercise. The individual consultant shall personally carry out (with any assistance of junior staff deemed appropriate) the services as described in this TOR. The shortlisting criteria shall be (a) Academic qualification: A master’s degree in environmental studies (b) Post graduate qualification in related field; (c) At least over 10 years demonstrated experience in environmental and social safeguards assessment ;(d) Experience in the usage of computers and office software packages (MS Word, Excel, etc.) and advance knowledge of spreadsheet; (e) Demonstrate ability to develop manuals and guidelines (At least 4 manuals); (f) Adequacy of approach , methodology and work plan for the assignment; (g) Experience with projects/programs related to community-based climate risk management;

5. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July, 2016 updated August, 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest;
6. The expression of interest is also open to interested firms who may wish to propose individual consultants. In such cases, only the experience and qualifications of the individuals proposed shall be taken into account in the selection process and not the firm's corporate experience;
7. A Consultant will be selected in accordance with Selection of Individual Consultant method set out in the Procurement Regulations;
8. Further information can be obtained at the address below during office hours i.e. 0900 to 1700 hrs;
9. **Expressions of Interest** must be delivered in a written form to the address below either in person, by mail or by email to the address shown below or placed in the tender box at our offices on the 7th floor, Re-Insurance Plaza.

Postal Address:

Program Implementation Unit
Attention: Program Coordinator
P.O. Box 30007-00100
Nairobi, Kenya.

Telephone No.: +254 20 2252299

Physical Address:

Program Implementation Unit
Attention: Program Coordinator
7th Floor, Re-Insurance Plaza.
Building No. 4 Aga Khan Walk/Taifa
Road
Nairobi, Kenya.

E-mail:

programcoordinator.piu@gmail.com
Or flcoa.piu@gmail.com

10. Deadline for submission of Expressions will be decided when the Accounting Officer approves the procurement.

**PROGRAM COORDINATOR
FOR: PRINCIPAL SECRETARY/NATIONAL TREASURY**