



**"The virus does not move,
people move it. We stop
moving, the virus dies"**



THE NATIONAL TREASURY AND PLANNING

FINANCING LOCALLY – LED CLIMATE ACTION PROGRAM

NATIONAL TREASURY- PROGRAM IMPLEMENTATION UNIT

JOB OPPORTUNITIES

Credit No: V 319 – KE

Project ID No: P173065

The Government of Kenya (GoK) through the National Treasury and Planning has received Program Preparatory Advance (PPA) for the Financing Locally- Led Climate Action (FLLoCA) Program. The Program Development Objective is to deliver locally-led climate resilience actions and strengthen county and national governments' capacity to manage climate risks. The program is being implemented by the National Government in collaboration with County Government. The Program will be implemented by the National Treasury and Planning in collaboration with County Governments and other line ministries, with financial support from the World Bank, DANIDA, SIDA among others. The Financing Locally-Led Climate Action (FLLoCA) Program is one of the transformative actions ever taken by the Kenyan Government to reduce community-level vulnerability and build resilience to climate change impacts. The Program is being implemented by the National Treasury and Planning, Ministry of Environment and Forestry (MEF), Ministry of Devolution, Ministry of Agriculture, Livestock, Fisheries and Cooperatives, Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes (SRM Unit), Ministry of Labour, Ministry of Water and Sanitation, County Governments as well as the Council of Governors (CoG), National Environment Management Authority (NEMA).

The FLLoCA Program is being implemented through Program Implementation Unit (PIU). The PIU is looking for highly motivated individuals to fill the positions of **Social Safeguards Specialist to support PIU(re-advertised), Social Safeguards Specialist to support SRM Unit** for an initial period of 1 (one) year with the possibility of a further renewal of 4 (four) years subject to work requirements and satisfactory performance over the life of the Program.

SOCIAL SAFEGUARDS SPECIALIST FOR THE PIU (RE-ADVERTISED)

Ref: FLLoCA/PIU/SSS/2021-22-1 POST

Objective

The assignment is designed to support and provide expertise to the PIU, the Climate Finance & Green Economy Unit, County Government, Communities and other stakeholders to ensure that locally-led climate change actions and the larger green economy initiatives are properly prepared and implemented in compliance with Kenya's National Environment Management Authority (NEMA) regulations and procedures; and the World Bank's environmental and social safeguards policies.

The Social Safeguards Specialist is expected to meet the above objectives by performing, without limitation, the following tasks:

- i. Provide social safeguards expertise for the Program;
- ii. Working closely with Environmental Safeguards Expert in;
- iii. Taking lead in working with the MDAs, Counties and Communities in the preparation of social safeguards instruments applicable to the program in accordance with the applicable social safeguard policies and frameworks;
- iv. Working closely with the environmental specialist in the dissemination of internal environmental and social guidelines for the preparation, implementation, monitoring and reporting of environmental and social risk management measures required by various safeguards instruments;
- v. Review of social safeguards instruments submitted by the counties, including ESIA's; the review and implementation of the social aspects of the Environmental and Social Management Plans (ESMPs), Environmental and Social Impact Assessments (ESIAs) and other environmental and social safeguards documents prepared by MDAs and Counties to ensure compliance with relevant safeguards policies of the Government of Kenya and the World Bank;
- vi. Supporting PIU, Climate Finance & Green Economy Unit and MDAs in the review of documentation pertaining to environmental and social compliance (including bidding documents, reviews on-site, reports from contractors etc.) during program implementation;
- vii. Coordinating and facilitating the work of consultants engaged by MDAs and County Governments to carry out environmental and social impact assessments and resettlement plans and monitoring implementation of these safeguards instruments;
- viii. Organising the technical aspects of workshops and meetings as required for capacity building of ESIA, CESMP, Bidding documents, stakeholders engagement, grievance redress mechanism, RAPs for all the Counties;
- ix. The preparation of Quarterly/Annual Social Monitoring and Evaluation reports that highlight any challenges concerning compliance with the World Bank Environment and Social Framework and recommending the course of action to ensure compliance;
- x. The preparation of training materials, and conducting technical training workshops to PIU, Climate Finance & Green Economy Unit, MDA staff and other program implementation agencies on social safeguards requirements;
- xi. The review of the Grievance Redress Mechanisms (GRMs) and Stakeholder Engagement Plans (SEPs) that have been established for the program to ensure their adequacy for social risk management;

- xii. Undertaking field visits to ascertain if the grievance redress mechanisms established for the program are functioning appropriately, the SEP is being implemented as planned in a socially sustainable manner;
- xiii. Ensuring that the program benefits reach the Vulnerable and marginalized groups and peoples in an equitable manner and through institutions that respect and are able to serve them in a culturally appropriate manner;
- xiv. Ensure that FPIC is achieved and that structures for VMGs participation in project supervision are in place;
- xv. Providing recommendations to PIU, Climate Finance & Green Economy Unit and MDAs accordingly and make necessary changes prior to submission of relevant safeguards instruments to the World Bank, relevant GOK regulatory agencies, to ensure consistency in the level of proficiency and presentation of the documentation;
- xvi. Overseeing audits in matters pertaining to timely payments, provision of temporary measures to affected persons;
- xvii. Contributing to program progress reports pertaining to overall implementation of environmental and social requirements of the overall program;
- xviii. Any other duties assigned by the Program Coordinator or designate.

Qualifications

- i. Masters' Degree in Social Sciences, Sociology, Community Development, Anthropology or related field;
- ii. Knowledge of the World Bank' Environment and Social Framework and Standards is an added advantage
- iii. Relevant professional qualification.

Experience

- A minimum of 10 years demonstrated professional experience
- Specific experience of at least 7 years working with local communities in Kenya, working on social safeguards of climate change and green economy initiatives will be an added advantage.
- Specific experience in undertaking at least Two (2) Social Assessments and prepared at least Two (2) Vulnerable and Marginalized Groups Frameworks based on the World Bank's Operational Policy 4.10 (Indigenous Peoples – IPs).
- At least 5 years working experience on Kenyan social and land laws & regulations and World Bank Environment and Social Framework and Standards.
- Experience in review and implementation of Social Safeguards Instruments for World Bank financed projects.
- Working knowledge of Kenyan social, land and resettlement laws & regulations and World Bank land acquisition and resettlement projects.
- Experience in development and implementation of Vulnerable and Marginalized Groups Plans.

SOCIAL SAFEGUARDS SPECIALIST FOR THE SRM UNIT Ref: FLLoCA/PIU/SSS-SRM/2021-22-1 POST

Objective

The assignment is designed to support and provide expertise to the Social Risk Management (SRM) Unit in delivering on its various mandates. The SRM Unit lie with the State Department for Social Protection, Senior Citizens Affairs & Special Programmes under the Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes.

The Social Safeguards Specialist is expected to provide technical advice and support to the SRM Unit in delivering on its various mandates. Specifically, the Specialist will:

- i. Support the head of the SRM Unit with coordination of SRM unit activities at the Secretariat, Ministry, NT-PIU, MDAs & County levels;
- ii. Provide technical support to the SRM Unit in the development of documentation, instruments and other requirements necessary for the functioning of the Unit;
- iii. Support the SRM unit in performing its secretariat role towards hosting the SRM Multi-Sectoral committee (organize meetings, take notes, share reports and follow-up on individual tasks);
- iv. Support the process of developing the national SRM framework that may include review of relevant reports/documents, public participation, validation meetings, etc.;
- v. Prepare Terms of Reference (TORs) for the preparation of the various documents and instruments required to operationalise the SRM mandates;
- vi. Contribute to the annual work plan and budget preparation.
- vii. With guidance from Head SRM Unit, support social commitments and initiatives with key stakeholders including National Environmental Management Authority (NEMA);
- viii. Support consultants & other experts engaged by the SRM Unit to deliver on its functions including the development of the national framework, capacity building, sensitization, etc.;
- ix. Provide regular and timely progress reports in line with the SRM work plan and reporting requirements; and
- x. With guidance from Head SRM Unit, support roll-out of the implementation of Environmental and Social (E&S) safeguards tools in consultation with donors and other implementing partners.
- xi. Support with monitoring of proposed mitigation measures to ensure implementation is done according to the E&S safeguards instruments.
- xii. Compile reports on E&S impacts, and mitigation measures, as per E&S safeguards instruments;



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- xiii. Support the SRM Unit in reporting on social screening processes of site-specific activities; Provide advice to the SRM Unit on E&S safeguards.
- xiv. The preparation of Quarterly/Annual Social Monitoring and Evaluation reports that highlight any challenges concerning compliance with the World Bank Environment and Social Framework and recommending the course of action to ensure compliance
- xv. Contributing to program progress reports pertaining to overall implementation of environmental and social requirements of the overall program;
- xvi. With guidance of the head of SRM Unit, work closely with the FLoCA Program Implementation Team of the Program Implementation Unit of the National Treasury & Planning
- xvii. Perform any other assigned tasks by the Head of the SRM Unit related to social safeguards as necessary.

Capacity Building and Transfer of Knowledge

- xix. Conduct participatory approaches that enable on the job training for key stakeholders as well as for the counties.
- xx. Support the capacity building activities on SRM in close partnership with the UON, KSG and other partners with guidance from the head SRM Unit;
- xxi. With guidance from Head SRM Unit, conduct training of County staff and implementing partners on the Environmental and Social Framework (ESF) requirements and instruments, as necessary;

Qualification

- i. Masters' Degree in Social Sciences, Sociology, Community Development, Anthropology or related field;
- ii. Relevant professional qualification;
- iii. Knowledge of the World Bank' Environment and Social Framework and Standards is an added advantage;

Experience

- i. A minimum of 10 years demonstrated professional experience;
- ii. Specific experience of at least 7 years working with local communities in Kenya, working on social safeguards of climate change and green economy initiatives;
- iii. At least 5 years working experience on Kenyan social and land laws & regulations and World Bank Environment and Social Framework and Standards.
- iv. Have experience of implementing Social Safeguards in development projects funded by the Government of Kenya and multilateral institutions;
- v. Good understanding of the international standards for social safeguards policies, processes and procedures;
- vi. Have good understanding of environmental and social safeguards for Kenya under EMCA and by development agencies;
- vii. Experience in national and international Social Safeguard processes and compliance;
- viii. Have experience in development and applications of outcomes social impact assessments;
- ix. Experience in building beneficial relationships with stakeholders in a development project;
- x. Experience in promoting the identification of measures that address social risk and related issues in policies strategies and development;
- xi. Knowledge and skills on Social Risk Management, Gender Based Violence and Sexual Exploitation and Abuse operational policies will be an advantage;
- xii. Excellent communication skills;
- xiii. Experience in providing guidance on negotiation and conflict management;

Skills

- i. Good understanding of the international standards for social safeguards policies, processes and procedures;
- ii. Have good understanding of environmental and social safeguards for Kenya under EMCA and by development agencies;
- iii. Knowledge and skills on Social Risk Management, Gender Based Violence and Sexual Exploitation and Abuse operational policies will be an advantage;
- iv. Excellent communication skills;
- v. Ability to write and deliver timely and concise report;
- vi. Working knowledge of Government of Kenya operating procedures;

ASSESSMENT CRITERIA FOR SOCIAL SAFEGUARDS SPECIALIST FOR THE PIU (RE-ADVERTISED) AND SOCIAL SAFEGUARDS SPECIALIST FOR THE SRM UNIT

CVs will be evaluated considering the following criteria: Academic and professional qualifications; Relevant experience; Demonstrated interpersonal and team leadership and team participation skills; Geographical extent of Climate Change & Green Economy experience will be an added advantage, both internationally and in markets similar to Kenya's. Those who had earlier applied for the re-advertised position are encouraged to reapply.

Complete application documents (Curriculum Vitae, copies of certificates and relevant supporting documentation giving details of their qualifications, experience, day and evening telephone contacts, email address and names of three referees) with the Position reference and name clearly marked on top should be delivered in person, or by email to the address shown below:

Postal Address:
Program Implementation Unit
Attention: Program Coordinator
P.O. Box 30007-00100
Nairobi, Kenya.

Physical Address:
Program Implementation Unit
Attention: Program Coordinator
7th Floor, Re-Insurance Plaza.
Building No. 4 Aga Khan Walk/Taifa Road
Nairobi, Kenya.

Telephone No.: +254 20 2252299

E-mail: programcoordinator.piu@gmail.com
Or filcoa.piu@gmail.com

Deadline for submission of Applications is **14th December, 2021 at 1630hrs East African Time.**

PROGRAM COORDINATOR
FOR: PRINCIPAL SECRETARY/NATIONAL TREASURY



MINISTRY OF SPORTS, CULTURE AND HERITAGE

STATE DEPARTMENT FOR SPORTS

TENDER ADDENDUM NOTICE

TENDER NAME :	PROPOSED OFFICE PARTITIONING OF 1ST, 2ND, AND 3RD FLOORS AT THE KENYA NATIONAL LIBRARY SERVICES (KNLS) HEADQUARTERS BUILDING, NAIROBI FOR THE STATE DEPARTMENT FOR SPORTS
TENDER NO :	MOSC&H/SDS/OT/001/2021-202022 (W.P. ITEM NO. D113 NB/NB 2002 JOB NO. 10928 A)

The Ministry for Sports, Culture and Heritage, State Department for Sports, had placed an advertisement on Tuesday 9th November 2021 for the proposed office partitioning for the State Department for Sports at 1st, 2nd and 3rd floors at Kenya National Library Services (KNLS) Headquarters Building – Nairobi County

The document can be obtained from the State Department website www.sportsheritage.go.ke or www.tenders.go.ke and www.sportsculture.go.ke as earlier indicated in the Tender Invitation Notice of Tuesday 9th November 2021.

All other terms and conditions of the Tender remains the same.

Principal Secretary



KENYA COPYRIGHT BOARD



PUBLIC NOTICE

REQUEST FOR COMMENTS ON PROPOSED CHANGES TO THE COPYRIGHT ACT

The Kenya Copyright Board (KECOBO) is a State Corporation with the mandate of enforcing and administering Copyright and related rights matters, organizing the legislation on copyright and related rights and proposing other arrangements that will ensure its constant improvement and continuing effectiveness.

In that regard, KECOBO wishes to invite comments from the public on the changes proposed to the Copyright Act. The comments should be captured in the given public feedback template. Please find the proposed amendments to the Copyright Act and the Public Feedback template (<https://copyright.go.ke/downloads/copyright-act>).

The submission of physical or soft copies of comments should be addressed to the Executive Director, Kenya Copyright Board (KECOBO) by email, post or they should be dropped at the KECOBO offices:

- **Email:** views@copyright.go.ke
- **Physical Address:** 5th Floor, NHIF Building, Nairobi.
- **Postal Address:** P.O. Box 34670-00100, Nairobi.

To reach him not later than **30th November 2021.**

Issued by:

Executive Director
Kenya Copyright Board (KECOBO)

