



REPUBLIC OF KENYA
THE NATIONAL TREASURY AND PLANNING

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Ref: FLLoCA/PIU/NC/04/2021-2022

THE NATIONAL TREASURY
P.O. BOX 30007 – 00100
NAIROBI

15th March, 2022

TO ALL BIDDERS,

REF: PROVISION OF CONSULTANCY SERVICES FOR DEVELOPMENT OF A CORPORATE BRAND IDENTITY, ART CONTENT AND COLLATERAL CREATION FOR THE FINANCING LOCALLY-LED CLIMATE ACTION PROGRAM
TENDER NO. FLLoCA/PIU/NC/04/2021-2022: ADDENDUM II

The National Treasury has issued the following addendum to the Request for Proposal, Provision of Consultancy Services for Development of a Corporate Brand Identity, Art Content and Collateral Creation for the Financing Locally-Led Climate Action Program following a virtual pre – proposal meeting held on 15th March, 2022 at 10.00 a.m. Kenyan Time.

S/ no	Reference in RFP document	Question/request for clarification	Client response
1.	Page 30 & 67: General Qualifications of the consulting firm related to the assignment Attach evidence through contracts or Local Service Order of at least Kenya Shillings Seven Million (Kshs. 7,000,000.00) each from at least Three (3) clients for the last Three (3) years	Can consultants attach evidence of Local Service Orders of Kenya Shillings Seven Million (Kshs 7,000,000) from each Client or Local Service Orders of a cumulative amount of Kenya Shillings Seven Million (Kshs 7,000,000)?	Bidders to submit copies of Local Service Orders /Contracts with a minimum of Kenya shillings Four Million (Kshs 4,000,000) each from at least Three (3) clients for the last Three (3) years.
2.	Section 2 (B) :Data Sheet	How many copies of the proposal documents must the consultants submit?	One (1) “original” proposal document and Five (5) “copies” of the proposal documents
3.	Pre-Proposal Attendance Form	How do the Consultants submit the Pre-proposal attendance form for endorsement by The National Treasury	Consultant firms that attended the pre-proposal meeting can: - Either scan and email the form to the National Treasury Procurement email procurement@treasury.go.ke ;

			or submit a physical copy at the Procurement Office on 6 th Floor of National Treasury building for endorsement. The endorsed Pre-proposal form Must be attached in the Consultants` proposal as a Mandatory document.
4.	Section 2(B): Data Sheet	Pagination and serialization of the proposal documents	Pagination/serialization of the proposal documents must be continuous. It is mandatory requirement.
5.	Section 2(B): Data Sheet Evaluation	Will Pitch presentation be part of evaluation process	Evaluation will be based on the documentation that the firms submit. The Procuring Entity will conduct a post qualification or due diligence exercise of the successful firm before the final decision of award is granted.
6.	Page 44 Form Tech-5: Work Schedule and Planning for Deliverables	Shall consultants get specifics from the Procuring Entity or they generate our own	The consultants are expected to list the deliverables in the Format provided in Form Tech-5.
7.	Financial Proposal - Standard Forms	Provide clarity on the Financial proposal forms	The Financial Proposal forms are Standard Forms issued by the Public Procurement Regulatory Authority and must be filled by the Consultants in the format requested in the Request for Proposal document.
8.	Page 48	Clarify what the Procuring entity means by a Practicing license	Certificate /license issued by the relevant Professional Body.
9.	Page 30	Can consultants give a link or flash disks as Proof of work previously undertaken?	No.

All the other terms and conditions remain the same.


 for HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
 FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY