



REPUBLIC OF KENYA  
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When Replying Please Quote

Ref: TNT/013/2022 - 2023 (21)

THE NATIONAL TREASURY

P.O. BOX 30007 – 00100

NAIROBI

9<sup>th</sup> February, 2023

**REF: REQUEST FOR PROPOSALS (RFP) FOR PROVISION OF CONSULTANCY SERVICES FOR DEVELOPMENT OF SECTOR SPECIFIC ANALYTICAL METHODOLOGIES FOR THE ROADS INFRASTRUCTURE, HEALTH, AND EDUCATION SECTORS**  
**TENDER NO. TNT/013/2022-2023: ADDENDUM I**

The National Treasury has issued the following addendum to Request for Proposals (RFP) for provision of consultancy services for development of sector specific analytical methodologies for the roads infrastructure, health, and education sectors following the virtual pre – bid conference meeting held on 8<sup>th</sup> February, 2023 at 10.00 a.m.

S/No	Requested Clarifications	Clarification
1.	<p>On section 2(b) Data Sheet clause 18.5 on page 25, it states that the proposal must be submitted not later than Tuesday 14<sup>th</sup> February 2023 by 11:00 am.</p> <p>We request for an extension of the proposal submission date to 21<sup>st</sup> February 2023 by 11:00am. This will provide us with sufficient time to provide a comprehensive proposal as well as incorporate the feedback arising from the Pre-Tender Conference held today.</p> <p>Extend the tender for approximately 10 days</p>	<p>The Tender Closing / Opening date has been extended to close / open on <b>Tuesday 21<sup>st</sup> February 2023 at 11.00 a.m.</b></p>
2.	<p>Based on the meeting we had our concern as the consultant is on the job support duration of 2 years perhaps you could give us a frequency and time frame to allow us to cost.</p>	<p>The Consultant will provide virtual support by working with the sectors to appraise at least 3 projects for each sector.</p>



S/No	Requested Clarifications	Clarification
	In addition, specify the number of projects done per the 3 sectors. Will appreciate.	
3.	Can you kindly offer a breakdown of activities of the 48 weeks based on scope of work or activities?	See breakdown of deliverables in Annex 1: Revised Payment Schedule and Deliverables
4.	How were the time frame arrived at? The timeframe in the ToR under scope of work and activities total to 26 weeks including the four weeks training but excluding the 2 years on the job support. The maximum period in section (b) on page 69 is 48 weeks from the time of signing the contract. The section seems to imply that the time schedule based on the consultant's proposal will have to be negotiated by the National Treasury before the commencement of the work. This requires clarification. Can the consultant come up with their own time schedule subject to approval of the National Treasury and agreed time limit?	<p>See breakdown of deliverables in Annex 1: Revised Payment Schedule and Deliverables</p> <p>The consultant is expected to complete the assignment within a maximum period of 48 weeks from the time of signing the contract and on-the-job-support for a period of 2 years.</p> <p>The Consultant shall abide by the timeframe provided by the procuring entity.</p> <p>There shall be an inception meeting to discuss the inception report and the work plan with the winning consultant.</p>
5.	What is the total time frame allocated for this assignment excluding the two year period.	A maximum period of 48 weeks from the time of signing the contract and on-the-job-support within a period of 2 years.
6.	On the job support to the National Treasury team for a period of two years, will this be implemented by seconding the expert consultant to the National Treasury and at what interval will the training be conducted if not continuous throughout the two year period.	The Consultant is expected to provide virtual (on and off) on need basis support through supporting the relevant sectors to evaluate or appraise at least 3 projects within the sector
7.	Kindly provide the link to the Economic Project Appraisal Manual (EPAM)	See page 62 of the Request for Proposal Document
8.	Are the sector specific manuals expected to link to and/or be aligned with the Economic Project Appraisal Manual (EPAM)?	The Economic Project Appraisal Manual (EPAM) is general in nature while the sector specific need to provide details on how the project in that particular sector shall be evaluated.
9.	4 weeks training for designated public officials, is the consultant to organize for the venue or the National Treasury	The National Treasury shall organize for the venue for the 4 weeks training and the out of pocket expenses for the officers
10.	In the Request for Proposal document section 2(B) Data Sheet item 22.2 (II) regarding the "Qualifications and	Master's Degree in Engineering, Civil Engineering, or any related field from a recognized university (attach certificate)



S/No	Requested Clarifications	Clarification
	<p>Competence of Key Staff for the assignment” the requirement for the civil engineer is “master’s degree in civil engineering or any related field from a recognized university”</p> <p>In our view, that a qualified Registered Professional Engineer with all the other specified experience will be adequate for the project. Can the qualification of master’s degree in Civil Engineering be replaced with BSc in Civil Engineering and Registered Professional Engineer under Engineers Act, 2011 of Kenya?</p>	
11.	Some sections of the document bear similar references which could cause confusion e.g. under Terms of Reference, background is section 1 as is scope of work	<p>The section reference has been changed as follow;</p> <ol style="list-style-type: none"> <li>1. Background</li> <li>2. Scope of work and activities</li> </ol>
12.	Provide breakdown the activities to be undertaken within 2 years of in house on the job support.	The Consultant is expected to provide virtual (on and off) on need basis support through supporting the relevant sectors to evaluate or appraise at least 3 projects within the sector
13.	Clarify if there are any costs in relation to training e.g. travel costs outside Nairobi, accommodation etc.	The National Treasury will provide for the costs of the Venue, accommodation and travel costs for Government officers while the consultant will cover accommodation, travel and professional fees and related costs for their experts.
14.	Clarify the outputs / deliverables of the assignment	See breakdown of deliverables in Annex 1: Revised Payment Schedule and Deliverables
15.	Clarify on the training of government officials	The consultant is expected to train 40 government officials from the 3 sectors for a period of 4 weeks.
16.	We are in the process of finalizing the bid documents for the above captioned subject matter and would like to make a clarification. ITC clause 22.1 of the tender document page number 26 of 109, on filling and signing of confidential business questionnaire, SD1, SD2, Certificate of Independent Proposal determination form and the Declaration and commitment to the code of ethics. We are applying for this	The forms must be signed by each party/member of the Consortium / Joint Venture.

S/No	Requested Clarifications	Clarification
	tender through a Joint Venture Vehicle with CRI. The framing of the ToR requires these forms to be filled by each JV member separately. Kindly clarify if the forms and documents must be signed separately by both parties in the joint venture (2 forms) or by each member and the JV (3 forms) or one for the JV (1 form).	
17.	How will the Pre-Bid Conference Attendance Form be filled and stamped.	The Pre-Bid Conference Form <b>Must</b> be submitted for signature to the Head, Supply Chain Management Services, The National Treasury, Harambee Avenue, Treasury Building, 6 <sup>th</sup> Floor, Room 619

All the other terms and conditions remain the same.



HEAD, SUPPLY CHAIN MANAGEMENT SERVICES  
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY

## Annex 1: REVISED PAYMENT SCHEDULE AND DELIVERABLES

### a) Remuneration and payments

The Payment of the Consultancy shall be as follows

No	Expected Output	Timeline	Percentage Paid
1	Inception Report	2 <sup>nd</sup> Week after contract signing	10%
2	Sector Specific Methodologies for Economic Appraisal of Public Investment Projects in Kenya including: <ul style="list-style-type: none"><li>• Roads Infrastructure Appraisal Manual</li><li>• Health Projects Appraisal Manual</li><li>• Education Project Appraisal Manual</li></ul>	24 <sup>th</sup> Week	40%
3	Training Material and PPT presentation and Training of Trainers Report for 200 professionals or practitioners.	36 <sup>th</sup> Week	20%
	Final submission of the copies of manuals, training material and programme of action for the on the job support for the 2 years	48 <sup>th</sup> Week	15%
4	On-the-job support in the appraisal or evaluation of projects in these sectors.	2 Years	15% to be paid Quarterly on a pro-rata basis

