



REPUBLIC OF KENYA

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When Replying Please Quote

Ref: TNT/024/2022-2023 (20)

THE NATIONAL TREASURY

P.O. BOX 30007 – 00100

NAIROBI

14th April, 2023

REF: TENDER FOR PROVISION OF CONSULTANCY SERVICES FOR THE DEVELOPMENT OF A PUBLIC PROCUREMENT ITEM MASTER DATABASE FOR THE ELECTRONIC GOVERNMENT PROCUREMENT SYSTEM OF KENYA
TENDER NO. TNT/024/2022-2023
ADDENDUM I

The National Treasury has issued the following addendum to the Tender for Provision of Consultancy Services for the Development of a Public Procurement Item Master Database for the Electronic Government Procurement System of Kenya following a virtual pre bid conference meeting held on 11th April, 2023 at 10.00 a.m.

S/No	Requested Clarifications	Clarification
1.	Must all the tender documents be serialized or a table of contents should suffice too? This is because different attachments are already numbered.	The tender documents submitted including copies must be chronologically serialized on all pages as required in the tender document. Tables of contents shall also be serialized.
2.	Mandatory Requirement on Tender Security	Changed to: Provide an Original Tender Security from a Reputable Bank or by an insurance company registered and licensed by the Insurance Regulatory Authority listed by the Public Procurement Regulatory Authority in Kenya valid for 30 days beyond the Tender Validity period. Tenderers who submits an online acquired Tender Security must provide an online portal or a QR code from the

S/No	Requested Clarifications	Clarification
		<p>issuing bank or insurance company for verification of such Tender Security.</p> <p>In the case of a joint venture, the tender security shall be in the name of the Lead Bidder.</p>
3.	<p>How do we get the Pre-Bid Conference form.</p> <p>Which form is required to be signed Please clarify on the form please?</p> <p>Also, indicate the email address to submit the form</p>	<p>The Form can be downloaded from the tender document, filled and presented to the National Treasury Procurement Office for Signing and Stamping.</p> <p>Tenderers may also submit the Pre-Bid Conference form through email: procurement@treasury.go.ke for signature and stamping.</p> <p>This shall only be signed and stamped for those who attended the pre bid conference meeting.</p>
4.	<p>The tender document specifically says that any questions can be raised up to 3 days before opening</p>	<p>All questions shall be responded to up to three (3) days before the tender closing date.</p> <p>ITC 13.1 of tender data sheet in page 23 of tender documents is amended to read as follows:</p> <p><i>Clarifications may be requested no later than three (3) days prior to the submission deadline.</i></p>
5.	<p>We have gone through the RFP notice shared by your esteemed office and we found that our expertise and solution does matches your scope of work mentioned in your RFP document.</p> <p>We are keenly interested to participate in this RFP. Kindly find the queries to participate in RFP NO. TNT/024/2022 – 2023 CONSULTANCY SERVICES FOR THE DEVELOPMENT OF A PUBLIC PROCUREMENT ITEM MASTER DATABASE FOR THE ELECTRONIC GOVERNMENT PROCUREMENT SYSTEM OF KENYA.</p>	<p>This is a National Competitive Tender.</p> <p>International companies are allowed to participate provided they come in as Joint Ventures / Consortiums with a Local firm being the lead / prime bidder.</p>

S/No	Requested Clarifications	Clarification
	<p>Can an International Company participate in this RFP?</p> <p>Request you to clarify on the above queries asked.</p>	
6.	<p>Can a firm already implementing the e-GP System be allowed to participate in this tender?</p>	<p>Tenderers are referred to read ITC 3.3 on page 7 of the tender document.</p> <p>Refer ITC 3.3(i) which states that;</p> <p>Conflicting Activities</p> <p><i>Conflict between consulting activities and procurement of goods, works or non-consulting services: a firm that has been engaged by the Procuring Entity to provide goods, works, or non-consulting services for a project, or any of its Affiliates, shall be disqualified from providing consulting services resulting from or directly related to those goods, works, or non-consulting services. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, or any of its Affiliates, shall be disqualified from subsequently providing goods or works or non-consulting services resulting from or directly related to the consulting services for such preparation or implementation</i></p> <p>Include the following in the data sheet.</p> <p>ITC 3. 3 (i): Conflict between consulting activities and procurement of goods, works or non-consulting services: - <i>Applicable</i></p>
7.	<p>We were not able to attend the virtual pre-proposal conference held on Tuesday 11th April, 2023 at 10.00 a.m.</p> <p>Kindly clarify if we are still eligible to participate in this bid and if so, would you consider holding another virtual meeting of similar nature.</p>	<p>The virtual pre bid meeting was mandatory as indicated in the tender document.</p> <p>Tenderer who did not attend the virtual pre-bid conference are therefore not eligible to participate in this bid.</p>

S/No	Requested Clarifications	Clarification
8.	ITC 22.2 of tender the document (page 26) The Criteria, sub-criteria, and point system for the evaluation of the Technical Proposals	The Technical Evaluation criteria on pages 26 – 29 has been amended as indicated below on the Amendments of Technical Evaluation Criteria

All the other terms and conditions remain the same.



HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY

Amendments of Technical Evaluation Criteria

S/no.	Section in tender document	Amendments	Maximum Score
1.	ITC 22.2 of tender the document (page 26)- Evaluation Criteria; Experience of the firm/consultant related to the assignment – General Experience	<p>General Experience</p> <ul style="list-style-type: none"> The firm should have been in existence for at least seven (7) years and <u>with experience in at least one (1) project with a minimum contract value of Kes 10,000,000.00</u> in either of the following; developing and implementing master data projects, asset tagging and classification, research, data analysis. <p>Existence for at least 7 years and above-1 mark One project - 4 marks No project- 0 marks</p> <p><i>Attach documentary evidence i.e., Copies of contract/LPO and completion certificates with recommendation letters.</i></p>	5 marks
2.	ITC 22.2 of tender document(page 27)- <i>Specific Experience</i>	<p>The <i>firm/JV partner</i> shall submit evidence of similar undertakings in developing and implementing master data projects, asset tagging and classification, in the public sector, private sector or international organizations with a minimum contract value of Kshs 10 million. Provide at least two (2) assignments successfully developed and or implemented preferably within the last 5 years.</p> <p>Attach documentary evidence i.e. copies of contract/LPO/LSO and completion certificates with recommendation letter of the two (2) assignments.</p>	10 marks

		<p>NB: Recommendation letter should have the contact details should include the telephone number, postal address, permanent address and email address of the references.</p> <p><i>- Each assignment has a maximum of Five (5) Marks</i></p>	
4.	<p>ITC 22.2 of tender document- <i>Section D Financial Capability</i> (page 30)-</p>	<p>Financial Capability to read as follows:</p> <p>Submission of audited Financial Statements for the last Three [3] years (2019,2020,2021)</p> <p>– to demonstrate the current soundness of the Tenderers financial performance and its prospective long-term profitability. The Tenderer must demonstrate availability of liquid assets.</p> <p>Liquidity ratio (Current Assets / Current Liabilities). Liquidity ratio equal to 1.2 – 2.0</p> <p><i>- 3 marks</i></p> <p>Lines of credit; Attach letter from the Bank on availability of Credit / Overdraft – <i>2 marks</i></p> <p><i>This evaluation criteria shall be applicable to only the lead bidder in case of a joint venture.</i></p>	5 marks