



## REPUBLIC OF KENYA

### THE NATIONAL TREASURY AND ECONOMIC PLANNING

#### EXPRESSION OF INTEREST (EOI) FOR PROCUREMENT OF TRAVEL MANAGEMENT SERVICE THROUGH ONLINE BOOKING TOOL.

REF: NT/EOI/004/2024-2025

1. The National Treasury seeks a qualified Travel Management System and Service provider company/firm through a competitive Request for Expression of Interest (EOI) and subsequently Request for Proposal (RFP) for qualifying bidders to provide an Online Travel Management System and Service that align with the National Treasury. Key focus is consolidation of travels within the National Treasury with a digitized system with possibility to integrate with the Approved ELECTRONIC Government Procurement system.
2. The eligible service provider should indicate their interest in providing the 'Services', provide information demonstrating that they have the required qualifications and relevant experience to perform the Service.
3. The expected duration of the contract is two (2) years renewable subject to satisfactory performance.
4. The Terms of Reference (TORs) and detailed information can be found on the Public Procurement Information Portal [www.tenders.go.ke](http://www.tenders.go.ke) or on the National Treasury website [www.treasury.go.ke](http://www.treasury.go.ke).
5. Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
6. Interested firms may obtain further information at the address below during office hours between 0900 to 1600 hours.

Completed Expression of Interest documents enclosed in a plain sealed envelope clearly marked

“EOI For Procurement of Travel Management Service through Online Booking Tool” and addressed to: -

The Principal Secretary  
The National Treasury  
Harambee Avenue  
6th Floor, room 619  
P.O Box 30007-00100, Nairobi, Kenya  
Tel:+254-20-2252299  
Email: [procurement@treasury.go.ke](mailto:procurement@treasury.go.ke)

and be deposited in the Tender Box provided at the National Treasury Building, 6th Floor, Harambee Avenue, Nairobi, so as to be received on or before **10<sup>th</sup> September, 2024** at **1100 hours, Kenyan Time.**

The Expression of Interest will be opened immediately after the closing date and time in the presence of candidates or their representatives who choose to attend at the National Treasury, Harambee Avenue, Nairobi, Conference Room on 6th Floor, Room 603 on **10<sup>th</sup> September, 2024** at **1100 hours, Kenyan Time.**

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES.**

**FOR: PRINCIPAL SECRETARY / THE NATIONAL TREASURY**