



## STATE DEPARTMENT FOR DEVOLUTION

### REQUEST FOR EXPRESSION OF INTEREST (CONSULTING SERVICES- FIRM SELECTION)

<b>Country</b>	: Kenya
<b>Name of Project</b>	: Second Kenya Devolution Support Program KDSP-II
<b>Credit No</b>	: IDA-7447-KE
<b>Project ID No</b>	: P180935
<b>Assignment Title</b>	: Consulting Services- Firm to Support the National Treasury - IFMIS Department Enhance the IFMIS System to Support the Development, Implementation and Rollout of National Level Activities on County Exchequer Solution, CGAAA Framework, Pending Bills Template and Integrations to County EDMS Solutions, HRIS-KE, KRA and CBK
<b>Reference No</b>	: KE-SDD-487908-CS-QCBS

1. The Government of Kenya (GoK) has received funding from the World Bank towards the cost of **Second Kenya Devolution Support Program KDSP-II**, and intends to apply part of the proceeds toward payments under the contract for consulting services.
2. The primary objective of this consultancy is support the IFMIS department in the development and automation of these IFMIS Components namely; **a)** incorporation of the CGAAA framework in IFMIS, **b)** Automation of the County Revenue fund and release process, **c)** Development and implementation of the Pending bill action plan templates in IFMIS and **d)** support integration of HRIS system to IFMIS and other PFM systems, **e)** Re-engineer the existing IFMIS- CBK Integration and introduction Invoice Twinning to the Grant of Credit process **f)** Integration of IFMIS to the County governments EDMS Solution.
3. The consulting services contract is expected to be a period of twelve (12) calendar months from the date of commencement.
4. The terms of reference are available on The Public Procurement Information Portal <https://tenders.go.ke> the State Department For Devolution Website <https://www.devolution.go.ke> and on the National Treasury Website <https://www.treasury.go.ke>
5. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" Procurement Regulations revised September 2023, 5th edition, setting forth the World Bank's policy on conflict of interest.
6. The State Department for Devolution now invites eligible consultants (Firms) to submit Expressions of interest for consideration. Interested consultants must provide information

demonstrating that they have the required qualifications and relevant experience to provide the services. The short listing criteria are;

- a. **Core business and years in business:** The firm shall be registered/incorporated as a consulting firm with core business in the field of System Development and implementation of Oracle applications systems for a period of a minimum of six years. The Firm must possess a system development accreditation certification for the solution proposed
  - b. **Relevant experience:** The firm shall demonstrate as having successfully executed and completed at least three projects of a similar nature, complexity and in a similar operating environment- public sector in the last five years. Details of similar assignments-Name and address of the client, scope, value, and period should be provided, and the submitted Proposal should include an enumeration (Contract or LPO) of these similar past assignments.
  - c. The firm must demonstrate the requisite technical and managerial capacity to undertake the assignment in the submitted company profile **Key Experts will not be evaluated at the shortlisting stage.**
  - d. Demonstrate experience with business process modeling techniques and have hands-on experience with process improvement projects.
  - e. Demonstrate experience in public financial management systems (Proficiency in public sector planning, budgeting, accounting, and procurement processes, including business process re-engineering within the public sector)
  - f. Experience in development and implementation of public financial management frameworks (Understanding and mapping of business processes aligned with legal frameworks, facilitating effective digitization of Public Financial Management (PFM) processes to enhance data quality)
  - g. The firm must be a Registered Oracle Partner
  - h. Demonstrate thorough knowledge of IPSA cash and accrual accounting legal and regulatory frameworks
  - i. Experience in implementation and monitoring of public sector accounting systems.
  - j. Expertise in Oracle technology relevant to IFMIS implementations.
  - k. In-depth knowledge of the IFMIS Plan-to-Budget, Procure-to-Pay, Acquire-to-Retire, Revenue-to-Cash, and Record-to-Report cycles within the public sector.
  - l. Demonstrate experience in capacity building, skill transfer, and stakeholder engagement.
7. Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
8. A firm will be selected in accordance with the Quality Cost Based Selection method/ procedures set out in the World Bank's Procurement Regulations for IPF Borrowers.
9. Interested Consultants may obtain further information at the address below from 0900 to 1700 hours East African Time (EAT) from Monday to Friday excluding lunch hour (1300 to 1400 hours EAT) and public holidays.
10. Interested Consultants should submit their Expression of Interest, in a written form to the address below clearly marked: **Consulting Services- Firm to Support the National Treasury -IFMIS Department Enhance the IFMIS System to Support the Development, Implementation and Rollout of National Level Activities on County Exchequer Solution, CGAAA Framework, Pending Bill, Template and Integrations**

**to County EDMs Solutions, HRI-KE, KRA and CBK** Reference No. **KE-DD-487908-CS-QCB** and addressed (in person, or mail, or by e-mail) to;

The Principal Secretary,  
State Department for Devolution  
P.O. Box 30004 - 00100 Nairobi.  
Attention: Program Coordinator KDSP II

Address for obtaining further information  
State Department for Devolution  
Head Supply Chain Management Services  
5<sup>th</sup> Floor Teleposta Towers - Kenyatta Avenue Nairobi, Kenya.

11. The expression of interest shall be delivered using one of the following modalities;
  1. Deposit in the Tender Box located on 5<sup>th</sup> Floor Teleposta Towers - Kenyatta Avenue Nairobi, Kenya.
  2. Send via email to; [secondkdsp@gmail.com](mailto:secondkdsp@gmail.com)
12. Deadline for submission of Expression of Interest is **Tuesday 24<sup>th</sup> June 2025** at **1100** hours East African time.  
**Note:** Late submissions will not be accepted.

**PROJECT COORDINATOR (KDSP II)**  
**FOR: PRINCIPAL SECRETARY/ STATE DEPARTMENT FOR DEVOLUTION**